



Bluecoat Trent Academy New Free School Opening in Sept 2021

Draft proposed Admission Arrangements 2021/22

Bluecoat Trent Academy

This document sets out the admission arrangements for Bluecoat Trent Academy. The Trust, which is its own admission authority, has responsibility to ensure that the admission arrangements complies with the School Admissions Code and School Admissions Appeal Code, and is implemented objectively and fairly.

How to apply:

Admission to Bluecoat Trent Academy is carried out as part of the home authority co-ordinated admission arrangements. The deadline for applications for those children applying for a Year 7 place starting September 2021 is ***31st October 2020**. Families are required to complete Local Authority Common Application Form (Online Preference Form), if wishing to apply for a place at Bluecoat Trent Academy they must make the academy one of their preferences. Notification of school allocation will be made by the home local authority on National Offer Day. For September 2021 entry, the National Offer day is **1st March 2021**.

Admission to schools outside the normal year group:

Bluecoat Trent Academy will consider requests for admission outside the normal year group and take account of the circumstances of each case. Requests must be made in writing as a supplement to the application to the Clerk of the Governing Body. All requests to educate a child outside their normal year group must include evidence of the child's circumstances from a relevant professional detailing the child's educational need which makes education outside the normal age group necessary. Parents must consider the impact of a child being educated with children of a different age.

Admission Arrangements

Admission:

Bluecoat Trent Academy has a planned admission number of **240** in Year 7.

Consideration of applications:

The Academy will consider all applications for places. Where fewer applications are received than places available, the Academy will offer places to all those who have applied. Students, who have a statement of special educational need or Education, Health and Care plan, naming Bluecoat Trent Academy, will be admitted first. This will reduce the number of places available for other applicants on a pro rata basis.

Oversubscription criteria

(see notes on page 5 for definitions):

After the admission of students with a statutory right to a place at the Academy through a statement of special educational need or Education, Health and Care plan, naming Bluecoat Trent Academy on the statement the criteria will be applied in the order in which they are set out below.

- a) Looked after and previously looked children;
- b) Children of staff, specifically teaching or support staff, full or part-time on the payroll of the Archway Learning Trust working at Bluecoat Trent Academy at the time of admission where: a) the member of staff has been employed at the academy for two or more years at the time at which the application for admission to the school is made, and/or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
- c) Places will be offered to children with a sibling on roll at the Academy at the time of application and admission (applicable from Sept 2022 onwards).
- d) Places will then be offered to students attending Bluecoat Primary Academy.
- e) Remaining places will then be allocated to other children who live the shortest *distance from their home to Wilkinson Street Tram Stop, Wilkinson Street, Nottingham NG7 7NR at the closing date for applications. Distance will be measured in a straight line from the main entrance door to the child's home to the tram stop BA84 at Wilkinson Street Tram, Stop.

In the event of oversubscription **within any criterion** the following criteria will apply in this order:

- i) *the nearness of the child's home to the main entrance to Wilkinson Street Tram Stop BA84.
- ii) In the event that such a measure is identical to the nearest metre for two or more children and there are insufficient places available for both or all of them, the remaining place/s will be awarded by random allocation using lots drawn by a person independent of the Academy.

*Distance will be measured in a straight line from the centre of the student's main home to Tram Stop BA84 at Wilkinson Street Tram Stop, Wilkinson Street, Nottingham NG7 7NR, shared properties eg. Flats, the centre will be taken from the centre of the building. Wilkinson Street Tram Stop is located opposite the site for Bluecoat Trent Academy and it is used as the measurement point as it is the closest measuring point to the Bluecoat Trent Academy site.

In-Year Admissions:

Applications for in-year admissions should be made directly to the Academy. If a place is available and there is no waiting list then a place will be offered to the applicant. If more applications are received than there are places available then applications will be ranked in accordance with the over subscription criteria for the relevant year. Parents and carers whose application is turned down are entitled to appeal to an independent appeal panel.

*Please note Bluecoat Trent Academy has a planned phased intake with the first Year 7 entry planned in September 2021 and therefore in-year applications for 2020/21 can only be made for Year 7. Please see below timetable of planned phased growth for other year groups for in-year admissions for Bluecoat Trent Academy.

Academic Year	Year 7	Year 8	Year 9	Year 10	Year 11
2021/22	✓				
2022/23	✓	✓			
2023/24	✓	✓	✓		
2024/25	✓	✓	✓	✓	
2025/26	✓	✓	✓	✓	✓

Waiting list:

In accordance with the Secondary Co-ordinated Admissions Scheme the Nottingham LA will maintain a waiting list for all City secondary schools and academies where the number of applications received during the normal admissions round for those schools and academies has exceeded the number of places available places in Year 7. This waiting list will operate on the offer day and will be maintained up to 28th August 2021 after which it will cease to operate, thereafter the waiting list will be maintained by the Academy until the end of the autumn term. Names of children will automatically be placed on the waiting list for a place where they have been refused a place and where it is ranked above that secondary school or Academy at which a place has been offered. For in-year applications, where the Academy receives more applications than there are places available, the Academy will maintain a waiting list until the end of the term of which the application was received. Where places become vacant in any year they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Arrangements for appeals panels:

Where a parent/carer has been refused a place for their child at Bluecoat Trent Academy, they will have the right of appeal to an appeal panel. The appeal panel will be independent of the Academy. The arrangements for appeals will be in line with the School Admission Appeals Code published by the Department for Education. The determination of the appeal panel will be made in accordance with the School Admission Appeal Code and is binding on all parties. Appeals should be made to the Clerk to the Governing Body, Bluecoat Trent Academy, c/o Archway Learning Trust, Aspley Lane, Nottingham, NG8 5GY within 20 school days of the refusal.

Notwithstanding these arrangements, the Secretary of State may direct the school to admit a named student to the Academy on application from any Local Authority. Before doing so the Secretary of State will consult the school.

General:

Late Applications

The Local Authority and the Academy Trust may be willing to accept applications which are received late but before **5:00pm** on **8th January 2021** for good reason, for example:

- a family returning from abroad;
- a lone parent/carer who has been ill for some time;
- a family moving into Nottingham City from another area; or
- other exceptional circumstances.

Each case will be treated on its merits. All other late applications that are received after the Nottingham City Council deadline date will be dealt with after the national offer day.

Fair access protocol:

The 2009 School Admissions Code required all local authorities to establish in-year fair access protocols to ensure that access to education is secured quickly for children who have no education place, and to ensure that all schools and academies in an area admit their fair share of vulnerable and challenging children and young people. The code requires that all educational settings and academies must participate in their local authority's protocol in order to ensure that unplaced children are offered a place at a suitable educational setting as quickly as possible. This includes admitting children above the published admission number to schools and academies that are already full. Bluecoat Trent Academy will participate fully in the Nottingham City Council's fair access protocol.

Notes:

1. Children in Public Care - A 'looked after child' or a child who was previously looked after but immediately being looked after became subject to an adoption, residence/child arrangements or special guardianship order**. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014).

** An adoption order is an order under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). A 'residence/child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

An adoption order is an order under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders).

2. The term sibling includes a child living in the same household under the care of the same parent(s) or guardians(s) and children not normally resident in the same household but sharing a genetic or adoptive parent.

3. Main Home - The child's place of residence is taken to be the parental home, other than in the case of children fostered by local authority, where either the parental address or the foster parent's address may be used. Where a child spends part of the week in different homes, one of which is not a parental address, their place of residence will be taken to be their parent or parents' address. If a child's parents live at separate addresses, where the child permanently spends at least 3 @school' nights, i.e. Sunday, Monday, Tuesday, Wednesday or Thursday will be taken to be the place of residence, even when the child stays there for all or part of the week.

Evidence that a child's place of residence is permanent may also be sought. Such evidence should demonstrate that a child lived at the address at the time of the application, and will continue to live thereafter the time of admission. Informal arrangements, even between parents, will not be taken into consideration. Proof of residence from the courts regarding parental responsibilities in these matters may be sought.